



EMERGENCY MEDICAL, FIRE & SAFETY PLAN

Des Moines Valley Region – Iowa Speedway

Full Version, Created March 2013



America's Place To Race™

EMERGENCY PROCEDURE GUIDELINES
DES MOINES VALLEY REGION
IOWA SPEEDWAY, NEWTON, IOWA
SCCA EMERGENCY MEDICAL, FIRE & SAFETY PLAN
-- FULL VERSION --

GENERAL INFORMATION

Each official prior to the start of racing activities must review the content of this Emergency Plan. It is the responsibility of each Chief of Specialty to ensure each official understands his and her responsibilities during an emergency. The Safety Steward, or Chief of Emergency Services should confirm that copies of the Emergency Procedure Guidelines are in the possession of each medical and emergency person assigned to the event, as well as each ambulance crew prior to the start of racing activities.

In the event of an emergency situation involving a significant number of injuries, the Chief Medical Director or Safety Steward will immediately consult with the Chief Steward concerning the type of emergency, the possible number of injured people, and the possible severity of injuries. Only the Chief Steward can make the decision for a CODE RED ALERT (EMERGENCY) SITUATION. At that time, action must be taken to avoid panic, and prevent non-race officials from going to the site to view the situation and possibly inhibit the quick processing of the injured to medical facilities.

The Procedures and Guidelines for the following are indicated herein:

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CHAIN OF COMMAND - CHIEF STEWARD:

- The chief operating officer for the event is the Chief Steward. The Assistant Chief Stewards support the Chief Steward:
 - the Operating Steward(s), assigned in Race Control
 - the Assistant Chief Steward-Safety, assigned to oversee Emergency Services
 - and other Assistant Chief Stewards assigned in Tech and Black Flag.
- In the event of a CODE RED ALERT (EMERGENCY), through the track’s public address system and Race Control, the RED ALERT (EMERGENCY) situation code “Dr. Sparks, Please Report to the Control Tower” will be broadcast over the track’s Public Address System and each race communication network from Race Control. This code will be repeated as many times as the Chief Steward feels necessary.
- The Chief Steward (or his Assistant) will remain in Race Control Operations to direct the operation and coordinate all efforts from that location.

I. SUMMARY PAGE

This plan is to be distributed by the Race Chairman, prior to any on-track activities, to the following:

- FULL VERSION: Chief Steward; Safety Steward; Chief of Emergency Services; Race Chair; and Race Control
- SHORT VERSION: All other Stewards; Event Specialty Chiefs; Corner Stations; Emergency Services vehicles.

Insurance Certificate available upon request from Safety Steward.

In the event of a severe injury or mass casualty situation the following steps will be taken to ensure the safe and quick evacuation of injured parties.

1. The corner personnel or other race official seeing the incident will make the call "ALERT" to Race Control Operations, who will alert the Chief Steward and the Safety Steward of a possible injury on the facility.
2. Race Control Operations will dispatch emergency vehicles (medical, fire/rescue units) and the Safety Steward to the incident.
3. All communication lines will be cleared at once so the emergency call information can be transmitted to RaceControl. Radio traffic, not dealing with the incident, will be kept to a minimum on ALL frequencies.
4. The Safety Steward with input from the personnel on site may determine that additional steps are required and may request that the Chief Steward or his Assistant in Race Control stop the race or other actions to ensure that rescue efforts are not hampered in any way. The Race Track WILL be RED FLAGGED for a "CODE RED ALERT (EMERGENCY)". The Course Marshall may be required to transport additional medical personnel and/or equipment to the incident, if required. In addition, emergency services may be requested from off site (i.e. helicopter, city or county fire/rescue, additional ambulances etc.).
5. The Course Marshall and Race Chairman will report to the Chief Steward to assist as needed.
6. The Medical Personnel or Safety Steward will notify the Chief Steward of the type of assistance that is needed.
7. All unassigned medical personnel will report to the Infield Care Center area directly below the scoring tower in the North end of the paddock. All other personnel (including assigned medical and EV personnel, track ambulance & crew) will remain at their posts unless directed by the Chief Steward via Race Control Operations to assist with crowd control, clean up, etc.
8. The Race Chairman will locate the relatives, friends, or crew of the injured party and assist them in reporting to the Chief Steward for information.
9. Pit Marshals will maintain control of their area to assure an open route for emergency vehicles.
10. Injured parties will be transported if necessary to the hospital on record for the event.
11. The Safety Steward via Race Control Operations will contact Registration for the original waiver form signed by the injured party. All Assistant or back-up Stewards and F&C Corner Station Captains are charged with getting the accident or incident reports from drivers, crew, spectators and race officials/volunteers who were involved or who witnessed the incident and then getting the information to the Safety Steward. Any VIDEO or DIGITAL DISC of the incident will and must be secured and delivered to the Chief Steward, without any copies being reproduced. The Safety Steward, or their representative, will contact the insurance company and will gather all information necessary to complete a full and comprehensive report of the disaster situation.
12. **NO information about the incident or injuries is to be given to any unauthorized persons.** The official statement will be presented and released only by a group consisting of the Chairman of the SOM, Track Manager and the Chief Medical Director, after counseling with the Chief Steward & Safety Steward. All track announcers will REFRAIN from discussion of any possible injuries that pertain to the emergency situation and will follow instructions of the Chief Steward.
13. In the case of severe injury or a fatality, the Safety Steward MUST see that SCCA Risk Management is Notified at: 1-800-770-9994. Please mail a report for any evacuation or individual(s) transported to hospital to: MIDIV Medical Safety Divisional Administrator, Dr. Bobby Marefat, Topeka KS, 785-221-5940 (home), iatros2@yahoo.com.

II. RACE OFFICIAL AND PERSONNEL EMERGENCY OPERATIONS AND PROCEDURES

The following will define the actions to be carried out in the event of an emergency or catastrophic situation. These emergency operations and procedures will be in effect for the 2013 Des Moines Valley Region, Midwest Division SCCA racing season or until updated. Stewards, Chiefs of Specialties, Corner Captains, and all other officials shall be responsible for verifying the current version. They are also responsible for training their personnel in the procedures.

ALL PERSONNEL GENERAL ASSIGNMENTS

1. Remain Calm
2. Listen closely for directions
3. If not directly involved with an incident, keep your distance and help keep the area clear.
4. Do your best, but do not get in over your head.
5. Recognize the difference between an Emergency and a Red Emergency.

“ALERT (EMERGENCY)”

An incident where one or more drivers, crew, race officials/volunteers or spectators may be injured. Some specific examples of this type of situation may be, but are not limited to, the following: A race car may have been airborne, overturned, impacted a barrier very hard, or may be on fire and the driver may be pinned or trapped. Note: Some people call “Mayday” or “Emergency.”

Response

1. Phone (radio) lines will be cleared at once at the “Emergency” Call so the Alert information can be transmitted to Race Control. Keep communication to a minimum.
2. Emergency Vehicles (EV) will be notified to stand up (engine running, all personnel inside the vehicle and prepared to roll) and will be dispatched by Race Control.
3. Pace/Safety Car Drivers will stand by their vehicles and await instructions from Race Control.
4. No vehicles will move until being dispatched upon command by the Operating Steward through Race Control. Only Race Control will issue and direct all instructions and information to these vehicles.

“CODE RED ALERT (EMERGENCY)”

Very serious emergency situation or Mass injuries have occurred. Multiple drivers/competitors, race officials/volunteers, crew, spectators, and/or others may be involved.

Immediate Response:

1. All instructions for Alert (*Emergency*) as listed above will be followed.
2. **Code Red Alert (Emergency)** is declared by the Chief Steward only.

Listen for “**Dr. Sparks, Please Report to the Control Tower**” which will be broadcast over the track’s Public Address System and each race communication network(s). This code will be repeated as many times as the Chief Steward feels necessary.

3. All race personnel are directed to go to their assigned locations and to stay in touch via radio contact for further instructions and any additional information through Race Control. If not in radio contact, go to your assigned location. All personnel will perform their duties as listed below.

SPECIALTY ASSIGNMENTS FOR EMERGENCIES

Corner Crews

1. Alert (*Emergency*) calls require that the phone line (radio) be kept clear. Only the corner under the alert should be talking on the radio. The corner captain should be on the scene directing operations. For the *Code Red Alert (Emergency)*, all stations, except the one handling the incident, should have the Corner Captain on the phones.
2. All rescue personnel, when dealing with injured people, will work under the direction of the highest-ranking medical individual at the incident site. Upon arrival of EV personnel, Corner Workers will assume crowd control or assist EV as requested.
3. For the *Code Red Emergency*, medically trained corner workers, EMT minimum, will wait trackside for transport to the scene or other designated area.

Emergency Vehicle (EV)

The Chief Steward (or his Assistant), through Race Control, will notify the emergency vehicles as to their deployment. Rescue personnel, when dealing with injured people, will work under the direction of the ranking medical qualified person at the site.

Advanced Life Support Ambulance (ALS)

The ambulance will be dispatched by the Chief Steward (or his Assistant) through Race Control. Unless otherwise noted, the senior ambulance paramedic will be the Chief Medical Director. It is this individual's responsibility to determine if transport, back-up ambulances, or the Air Ambulance helicopter is needed. In the event that it is necessary to transport in the ALS ambulance (and that ambulance is the only ALS ambulance on site), the ambulance workers will immediately contact their dispatcher to order a replacement ALS ambulance to the race track.

Basic Life Support Ambulance (BLS)

The BLS ambulance will be dispatched by the Chief Steward (or his Assistant) through Race Control to backup the ALS personnel and provide transportation of the injured as directed by the Chief Medical Director.

Medical Personnel

All unassigned available medical personnel / workers in the paddock area should respond to the Infield Care Center area directly below the scoring tower in the North end of the paddock as soon as an *Alert (Emergency)* has been called (especially if a Code Red Alert (Emergency) is called). All other medical and EV personnel, including track ambulance and crew, will remain at their assigned stations until given another assignment by the Chief Steward, Chief Medical Director or a Corner Station Caption via Race Control.

All medical personnel are under the authority of the Chief Medical Director. Medical personnel should inform the Race Chairman of the names of the injured so they may locate relatives and or crew members.

Course Marshal

The Course Marshall may be dispatched through Race Control by the Chief Steward (or his Assistant) to transport medical personnel to the incident. The Course Marshal should otherwise remain available.

The Course Marshalls will receive instructions from the Chief Steward (or his Assistant) through Race Control as to the track condition and will proceed accordingly.

Registration

The Chief of Registration will create and provide to the Chief of Hospitality/Entrant Services a list of all medically trained personnel that are on site and then assist in locating these individuals in the event of needing their assistance.

The Registrars will be prepared to recover the Driver's entry file, medical card and waiver sheets of those who may be involved in the incident(s). Make copies for file and turn all original driver information over to the Safety Steward.

Paddock Marshalls

Paddock Marshalls will surround the Infield Care Center area directly below the scoring tower in the North end of the paddock to establish crowd control and will assist track security in maintaining an open route for emergency vehicles.

Pits and Grid

Pit and Grid Marshalls will maintain control of their area to assure an open route for emergency vehicles. The grid should be closed and only EV will have access to the track. Once the grid is secure, workers should assist with crowd control. Also, prepare to re-grid the race cars for a restart. These workers should keep traffic moving and Paddock Marshalls help keep the paddock roads free of unnecessary traffic. Use track security if necessary.

Race Chair

Race Chair will remain in contact with the Chief Steward at all times. The Race Chair should report to Race Control for information on the injured, and with the assistance of Paddock and Pit Marshalls, locate relatives and crew of the victims. In the case of a severe injury or fatality, the Race Chair will make sure SCCA Risk Management has been contacted by the Safety Steward (1-800-770-9994). The Race Chair shall have maps or route information to the hospital(s) available. Additional maps should be available on all ambulances.

Hospitality

The Chief of Hospitality shall assist the Race Chair as requested with locating relatives and crew of the victims, and providing maps or route information to the hospital(s). Relatives or crew are to be taken to the Chief Steward for all information.

Sound & Tech

These workers may be asked by the Chief Steward to assist in crowd control.

T&S

Prepare new grid sheets for restart of racing, if required.

Starters

Prepare for restart and await direction from Stewards through Race Control.

Track Announcer

The Track Announcer is to remain in contact with the Chief Steward through Race Control and follow exact instructions regarding any public announcements pertaining to the emergency. The Track Announcer is to REFRAIN from any discussion of possible injuries or any other announcement that could in any way contribute to a sense of panic or disorder.

DMVR Race Committee

Assist the Race Chairman as requested with location of relatives and/or crew. Relatives or crew are to be taken to the Chief Steward for all information. Assist with crowd control. Give any assistance requested by the Chief Steward and Race Chairman. For any incident involving injuries, they, in conjunction with Chief Steward, CSOM and track officials, will coordinate all information released. Final approval and all information released lies with the Chief Steward and Chairman of the SOM in conjunction with track management. The Race Committee will confirm SCCA Risk Management has been contacted.

Air Medical Helicopter

If an air ambulance/helicopter is not on stand-by at the track, this helicopter may be requested by the Chief Medical Director. The landing site for the helicopter will be controlled by security and safety steward personnel. The helicopter may also land at the accident scene where the area will be controlled by available Corner Workers and EV personnel.

EMERGENCY TELEPHONE NUMBERS & RACE TRACK INTERFACE:

SCCA Risk Management 1-800-770-9994

SCCA National Headquarters 1-800-770-2055

Iowa Speedway

Track Office: 3333 Rusty Wallace Dr.
 Newton, IA 50208-8797
 641-792-8722

Director of Track Services/
Fire-Medical Director Luke Clement 641-791-8061

Director of Operations/
Security Manager Tyler Clement 641-521-9737

Local EMS & Fire Dept: For emergencies, call **9-1-1**
 Non-life threatening 641-792-3347

Local Police: For emergencies, call **9-1-1**
 Police 641-791-0850
 Jasper County Sheriff- 641-792-5912
 Jasper County Emergency Management 641-792-7555

III. EMERGENCY SERVICES PERSONNEL, VEHICLES, AND DUTIES

- Duties of Emergency Services personnel are primarily fire suppression, extrication and stabilization of injured drivers and participants at the track, as well as the removal of disabled vehicles from the racing surface.
- Emergency Service Vehicles include the Ambulance, Fire Truck, and Wrecker/Tow Truck and others as directed. Each must be manned at all times during every hot track session.
- The Emergency Service Incident Commander or Chief of Emergency Services should have at least a basic understanding of all aspects of the Emergency Service team with an emphasis on Motorsports Fire Fighting and Extrication. This person should specifically be trained for this position. If a person with this training is not available on race day, the next highest trained Emergency Service personnel should assume the Incident Commander or Chief of Emergency Services position for the day.
- Emergency personnel, under the direction of the Safety Steward or Incident Commander or the Chief of Emergency Services are to be dispatched to the scene by the Chief Steward or his Assistant in Race Control Operations.
- The Safety Steward and/or the Incident Commander or the Chief of Emergency Services will oversee the safety of all personnel at a track incident.
- Duties of Emergency Services personnel primarily pertain to the Track Property ONLY. In the event of an incident off-property, such as a road or highway adjacent to the track, Emergency Services should confirm that 911 has been notified. Emergency Services should remain at their assigned duty station unless an Airway, Breathing and or Circulation problem exists. Only the necessary Emergency Service personnel and resources may be dispatched and ONLY if approved by the Chief Steward (or his Assistant). Emergency Service personnel should note that dispatch off-property most likely will close the track until Emergency Services is back on station. A quick return is required as soon as the local EMS arrives.
- **For typical trackside incidents**, the ambulance crew is responsible for calling for a transport or replacement ambulance. In the event the ambulance crew has their hands full with a patient, the paramedics may ask the Safety Steward, Incident Commander or Chief of Emergency Services to place the call to dispatch, providing that this is allowed by the agency's policies.
- **Off-Track incidents**, such as grandstands, or paddock area, should be handled in a similar manner as an On-Track incident. Depending on the size and or severity of the incident, the Safety Steward, Incident Commander or Chief of Emergency Services and Chief Medical Director assigned may request that the track be closed until the incident is resolved. The Chief Steward may close the track even on minor incidents if critical Emergency Service resources are unable to respond to On-Track incidents in a timely manner.
- In the event of a **major incident**, needing local emergency resources, the Safety Steward, Incident Commander or Chief of Emergency Services should contact the local emergency dispatch to activate this assistance. You should specify the type of assistance needed, such as Fire, EMS, Police or all of the above.

RACE PHYSICIAN AND/OR CHIEF MEDICAL DIRECTOR:

- Race Physician or Chief Medical Director is responsible for overseeing the Medical portion of the Emergency Services Team. When the event has a race physician assigned, the Safety Steward will be informed. The Race Physician normally remains in the paddock and is available via a two-way radio call in Race Control Operations.
- No physician will enter the track or go to any area away from Pit and Paddock or the tower without the express directions of the Safety Steward. Under no circumstances should a physician be placed in an unsafe location. If medical assistance is required in a dangerous location, the Safety Steward should request a BLACK FLAG ALL or RED FLAG situation immediately.
- The Paramedic will be primary triage officer on site. S/he will evaluate the injured with the assistance of other physicians and/or the ambulance crew. S/he may request the assistance of off-duty medical through the Safety Steward. The Race Physician or Chief Medical Director along with the Safety Steward will direct all medical operations from either Medical Central or at the site.
- Only the physician or senior medical personnel can make a decision for a transport. The **Safety Steward or Chief Medical Director should** personally notify the receiving Hospital ER of the patient's status, the events surrounding the accident or patient's illness, and any additional information such as the patient's private physician and the need or possible need for consultants at the receiving ER. The Safety Steward and Chief Steward shall be notified as soon as possible of all transport decisions.
- ALL medical and emergency personnel not at station are to report immediately to the Infield Care Center area directly below the scoring tower in the North end of the paddock and remain there until they receive specific instructions from the Chief Steward.
- **NO ONE should make any statements to the press. Direct all inquiries to the Chief Steward or SCCA Risk Management.**

AMBULANCE:

- **The Advanced Life Support ambulance(s)** MUST be staffed with at least two personnel with one being at least a **Paramedic** and the other being at least an **EMT-B**.
- The ambulance(s) on duty will be stationed per the Safety Steward at the designated location. The Safety Steward, Chief of Emergency Services and physician in charge and his/her assistants should introduce themselves to the ambulance crew at the beginning of their duty.
- Ambulance(s) will be manned at all times and remain at their assigned station unless given specific direction by the Race Physician, Safety Steward, Incident Commander, Chief of Emergency Services or the Chief Steward (or his Assistant) through Race Control.
- Movement of the injured from the track may be to (1) track Medical Center; or (2) an appropriate hospital.
- The ambulance must have direct radio and/or cell phone communication with medical ground and helicopter dispatch. The ambulance crew should make any dispatching of ground or helicopter transport of patients to a medical facility. The ambulance crew must then advise the Race Physician or Safety Steward, and the Chief Steward.
- If only one ambulance is present, it should be recognized that transport with that ambulance would close the track until another ambulance is onsite. A transport ambulance or helicopter (if appropriate) should be dispatched as soon as the need for transport is determined.

- The Race Physician or Chief Medical Director, through the Chief Steward, may initiate requests for additional transport vehicles. The Chief Steward will be advised of all transport needs.
- Non-ambulance personnel should become familiar with the local hospital maps provided. If direct transport to the hospital is required, the attached maps show the most favorable and direct routes. Only Ambulance or other SCCA approved vehicles are to be used as directed by the triage officer.

IV. FIRE, TOW, FLAT TOW DUTIES

FIRE TRUCK:

- The Fire Truck **MUST** be staffed with at least two trained volunteers in motorsports fire suppression. Emergency Service personnel without motorsports fire training may be assigned to the Fire Truck as the driver only. This person should be familiar with the basic operations of the Fire Truck and the layout of the track.
- The Emergency Services personnel manning the Fire Truck serve as fire support for first responders, to provide extrication and stabilization of all major incidents.
- Stationed per the Safety Steward at the designated location.
- Fire Truck will be manned at all times and remain at the assigned station unless given specific direction by the Safety Steward, Incident Commander or Chief of Emergency Services, or the Chief Steward (or his Assistant) via two-way radio through Race Control.
- Shall be equipped per GCR section 5.4.3.B.
- It is recommended that the Fire Truck be equipped with visible rotating light beacons and audible warning device.
- Facilitates as a Flat Tow during and/or after a session with tow strap capabilities.
- Dispatches behind ambulance, in most situations, on a call for an “Ambulance Now” **ONLY** as directed by the Chief Steward (or his Assistant) through Race Control. This can provide some traffic safety and extra help for the ambulance crew.

WRECKER/TOW TRUCK:

- Stationed per the Course Marshall at the designated location.
- Wrecker/Tow Truck will be manned at all times and remains at the assigned station unless given specific direction by the Steward-Safety, Incident Commander, Chief of Emergency Services, or the Chief Steward (or his Assistant) via two-way radio through Race Control.
- Shall be equipped per GCR section 5.4.3.C.
- It is recommended that the wrecker/ tow truck be equipped with visible rotating light beacons and audible warning device.

FLAT TOWS:

- Stationed per the Course Marshall at the designated location.
- One or two can be made available as needed on event day. Dispatched at the direction of Chief Steward (or his Assistant) through Race Control.

V. INSTRUCTIONS FOR EMERGENCY SERVICES TEAM

(To be distributed with Emergency Procedure Guidelines, Event Schedule and GCR to all Emergency Services team members)

The members of the Sports Car Club of America welcome you to our event. Over the more than 50 plus years SCCA has been racing, we have, out of necessity, developed some event protocols. This includes some of the daily routines and minimum requirements from the SCCA General Competition Rules (GCR).

The purpose of this note is to acquaint you with some of the basic information you may need for your day(s) with the Sports Car Club of America. For further details you may need to review the Emergency Procedure Guidelines, the Event schedule, and/or the GCR.

Chain of Command

Chief Steward: The chief operating officer for the event. The Chief Steward is supported by Assistant Chief Stewards.

Assistant Chief Steward-Safety (Safety Steward): Assigned to oversee the Emergency Services team.

Chief Medical Director: Responsible for overseeing the medical portion of the Emergency Services team. **If the event has a doctor assigned, the Doctor will be the Chief Medical Director.** The Safety Steward will inform you of his/her name and medical specialty. The doctor normally remains in the paddock. The doctor is available by radio call to the Tower/Race Control.

If there is no physician, the senior person in the ALS ambulance will function as the "Chief Medical Director", unless otherwise noted, for each incident and when the Emergency Plan is invoked.

Communications and Staging

Radios: Hand-held radios will be distributed to you by the Emergency Services Chief and DMVR's Radio Chief who will direct you regarding channels /frequencies to be used and protocols to be followed.

Staging Location: The Safety Steward will inform you of your staging location.

Personnel and Equipment Requirements

Equipment Requirements: Requirements are listed in GCR Section 5.4.3. If you are not in compliance with the equipment and personnel requirements you need to immediately inform the Safety Steward. If it is necessary for you to leave the premises for any reason, you need to inform your Specialty Chief, the Safety Steward, or Race Control.

Emergency Procedure Guidelines: You should receive a copy of these procedures upon arrival. Please familiarize yourself with it so you will be aware of what to do in case an Emergency is declared.

INFORMATION REQUIRED FROM AMBULANCE CREW

Hospital: Inform the Safety Steward, Chief of Emergency Services and/or Chief Medical Director which hospital is primary and which is secondary during the morning briefing. If your ambulance will not be transporting off the premises, confirm that a transport ambulance is available. (i.e. private ambulance or local ambulance.) Please note that if you leave to provide transport, the event is shut down until you return or a replacement is on site. It is for this reason that transport by the primary ambulance is discouraged unless no other option is available.

Air Transport: If not available in the area, or if an extended arrival is expected, inform the Safety Steward or Chief Medical Director prior to the start of the event. If you or your dispatcher cannot call for air transport, inform the Safety Steward or Chief Medical Director.

Community Emergency Services System. If unable to access by your radio or through your dispatcher, inform the Safety Steward or Chief Medical Director prior to the start of the event.

DUTIES

1. Familiarize yourself with track, pit entrance and exit, and paddock. If you have not been around the track before, coordinate with the Safety Steward or Chief of Emergency Services for permission to take a trip around the track before the event commences.
2. Remain with your vehicle during all hot track sessions. If you need to leave your assigned station, inform Race Control/Tower and await further direction.
3. All personnel should be in the vehicle and engine running for the start and 1st lap of each race. Engines do not need to be running for practice and qualifying but personnel do need to be at vehicle.
4. If other than Race Control/Tower requests dispatch, confirm with Race Control before rolling.

INCIDENT INSTRUCTIONS

1. Initially you may be asked to “stand up”. This means all personnel into their vehicle; start vehicle but do not move yet. Race Control is still assessing a situation. You may be dispatched or instructed to “stand down” from Race Control.
2. Move only upon instructions from Race Control. You should have received the following information:
 - Vehicle(s) being requested
 - Location of incident (corner station, drivers left or right)
 - When to move
3. Racecars may still be on the track when you are dispatched and are permitted to pass your vehicle, so check before entering the track, stay to the same side of the track as the incident and *watch your mirrors*. Racecars can overtake you very quickly.
4. Upon arrival at an incident, the Corner Captain will advise where to place your vehicle. If you are dispatched ahead of the fire truck, you will usually park just past the incident. The fire truck will park behind you in a way to protect you and the scene from the oncoming vehicles but not blocking the track. The Corner Captain and/or Incident Commander or Chief of Emergency Services will then advise you when it is safe to approach the incident. If you are dispatched after the fire truck, you should follow the fire truck to the incident and stop a safe distance behind the fire truck. The Tow truck will then park behind you in a way to protect you and the scene from oncoming vehicles but not blocking the track. The Incident Commander or the Chief of Emergency Services will then advise you when it is safe to approach the incident.
5. After an initial assessment, the attending medical personnel should inform the Safety Steward of the patient’s basic condition. Communicate to the Safety Steward in person, if at the scene, the basic condition of person(s), and vehicle, including an initial idea of time required to finish your tasks. If Safety Steward is not at the scene, inform Race Control by radio.

NO medical conditions will be communicated over the radio network

SAFETY STEWARD, DOCTOR OR CHIEF MEDICAL DIRECTOR, OR CHIEF STEWARD SHALL BE NOTIFIED IN PERSON, OR BY CELLULAR PHONE, REGARDING ANY MEDICAL CONDITION(S).

ACCEPTABLE COMMUNICATION BY RADIO

- No injury
- Can treat and release at track
- Transporting by outside ambulance
- Transporting by onsite ambulance, will/will not hold until replacement ambulance arrives
- Dispatched air transport

END OF THE DAY INSTRUCTIONS

1. Ambulance **MUST** remain for **30** minutes after last session unless otherwise instructed by Race Control or Safety Steward.
2. The Safety Steward and/or Incident Commander or the Chief of Emergency Services may have a Debriefing for Emergency Services at the end of the day.

Radio Nets/Channels and Protocols

Radios will be distributed by the Chief of Radio at the morning race officials meeting and are collected at the end of racing day at same location. All radios are logged out by number to specified personnel and you will be responsible for that radio number.

Generally, all race communications will run on handheld radios. You will be directed by the Chief of Radios when your radio is dispatched in the morning or by Race Control regarding the channel/frequency you should use.

- All race event communications will utilize one network / channel – The central focus of this net is Race Control Operations. All Operating Steward and Chief Steward communications to/from the corner stations, emergency services and other race personnel will occur on this net.
- If multiple networks/channels are utilized, generally:
 - Communications with and dispatch of emergency services vehicles (Ambulance, Fire Truck, Wrecker, Course Marshal, Tows) will be handled via one channel.
 - Other personnel may be assigned on this channel as well. The corner stations, Stewards and other personnel will utilize another channel.
 - An additional administrative channel may be designated for discussions, the maintain freedom of the Race Control network for essential communications.

Protocol for communication is that all calls run through SCCA Race Control. A lead operating communicator working with the Operating Stewards in the Control Tower will facilitate all network communications.

- All calls must begin with “Control, Control, this is [state your assigned radio designation (i.e. corner station number, or “Ambulance” or “Course Marshal”)].
- Wait – Race Control will prioritize all incoming calls & acknowledge with a variation of “Go ahead station X”.
- At this time, caller shall make a concise report as to the situation s/he feels Race Control needs to be aware.
- Control will generally repeat the call to verify what has been reported.

NO CALLS SHOULD BE MADE FROM ONE STATION DIRECTLY TO ANOTHER STATION WITHOUT THE EXPRESS PERMISSION OF RACE CONTROL.

This is not a secure net and may be monitored by event participants, so the content of each call must be measured and, when appropriate, any sensitive information that is not for public knowledge should be routed through the corner personnel or handled in person or by other communication means, whenever possible.

Written and prepared by Robert Eddy, National Chief Steward, #4586, March 2013

VI. HOSPITALS IN IOWA SPEEDWAY VICINITY

NOTE: See attached Directions and Maps

HOSPITAL ONE: IOWA METHODIST MEDICAL CENTER (Trauma Level One)
1200 Pleasant Street
Des Moines, Iowa 50309 (39 miles @ 42 minutes travel)

PHONE: General 515-241-6212
ER 515-241-6213
Life Flight Air Ambulance 515-243-4357
800-987-2862

HOSPITAL TWO: MERCY MEDICAL CENTER (Trauma Level Two)
1111 6th Avenue
Des Moines, Iowa 50314 (38 miles @ 39 minutes travel)

PHONE: General 515-247-3121
ER 515-247-3173
Mercy One Air Ambulance 515-643-2764

HOSPITAL THREE: SKIFF MEDICAL CENTER (Trauma Level Four)
204 N. 4th Avenue E.
Newton, Iowa 50208 (5 miles @ 11 minutes travel)

PHONE: General 641-792-1273
ER 641-791-4387

HOSPITAL BURN CENTER: UNIVERSITY OF IOWA BURN TREATMENT CENTER (Trauma Level One)
200 Hawkins Dr.
Iowa City, Iowa 52242 (77 miles @ 1 hr 16 minutes travel)

PHONE: General 319-384-8442
Burn Center 319-384-5317

HELICOPTER AMBULANCE SERVICES: Primary--- Mercy One - 515-643-2764
Secondary— Life Flight - 515-243-4357

- * Estimated travel time for Air Ambulance to arrive at Iowa Speedway – approx. 14 minutes.
- * Estimated travel time for Air Ambulance Iowa Speedway to Trauma Level One Hospital – approx. 14 minutes
- * Estimated travel time for Air Ambulance from Iowa Speedway to Burn Treatment Center – approx. 30-35 minutes

Directions from Iowa Speedway to Iowa Methodist Medical Center

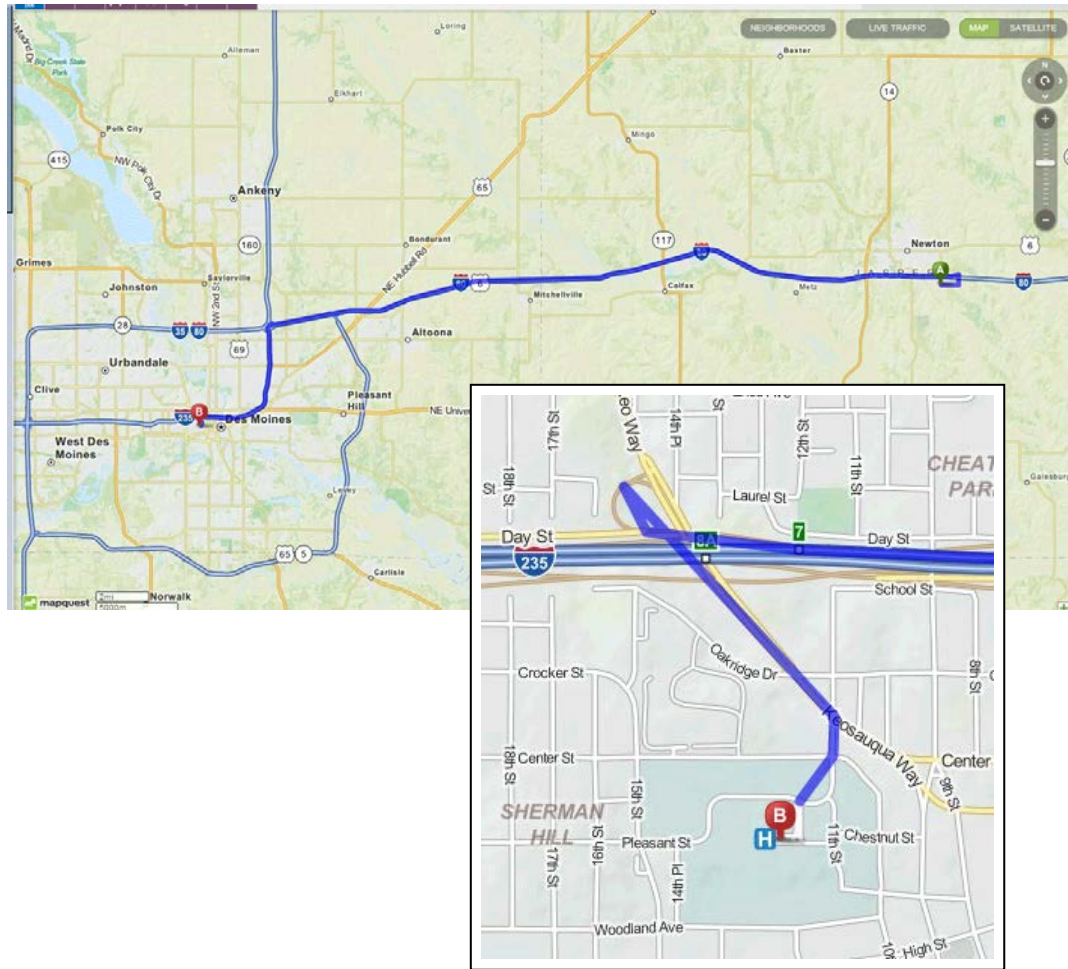
1200 Pleasant St, Des Moines, IA 50309

39 miles/ 42 minutes

General: 515-241-6212

ER: 515-241-6213

Life Flight Air Ambulance: 515-423-4357



1. Exiting Iowa Speedway infield via tunnel, turn left at stop sign onto Tunnel Road and then right at stop sign onto **Lincoln St.** to **Iowa Speedway Dr.**
2. Turn **left** onto **Iowa Speedway Dr.** 0.5 mi
3. Merge onto **I-80 W** via the ramp on the **left** toward **Des Moines** 30.3 mi
4. Merge onto **I-235 W** via exit **137A** on the **left** toward **Des Moines** 6.6 mi
5. Take the **Keo Way** exit, **EXIT 7**, toward **Airport/MLK Jr Pkwy/19th St.** 0.2 mi
6. Merge onto **Keosauqua Way/Keo Way** toward **Bus Terminal/Hospital.** 0.6 mi
7. Turn **slight right** onto **12th St.** 0.06 mi
8. 12th St becomes **Pleasant St.** 0.1 mi
9. **1200 PLEASANT ST** is on the **left.**

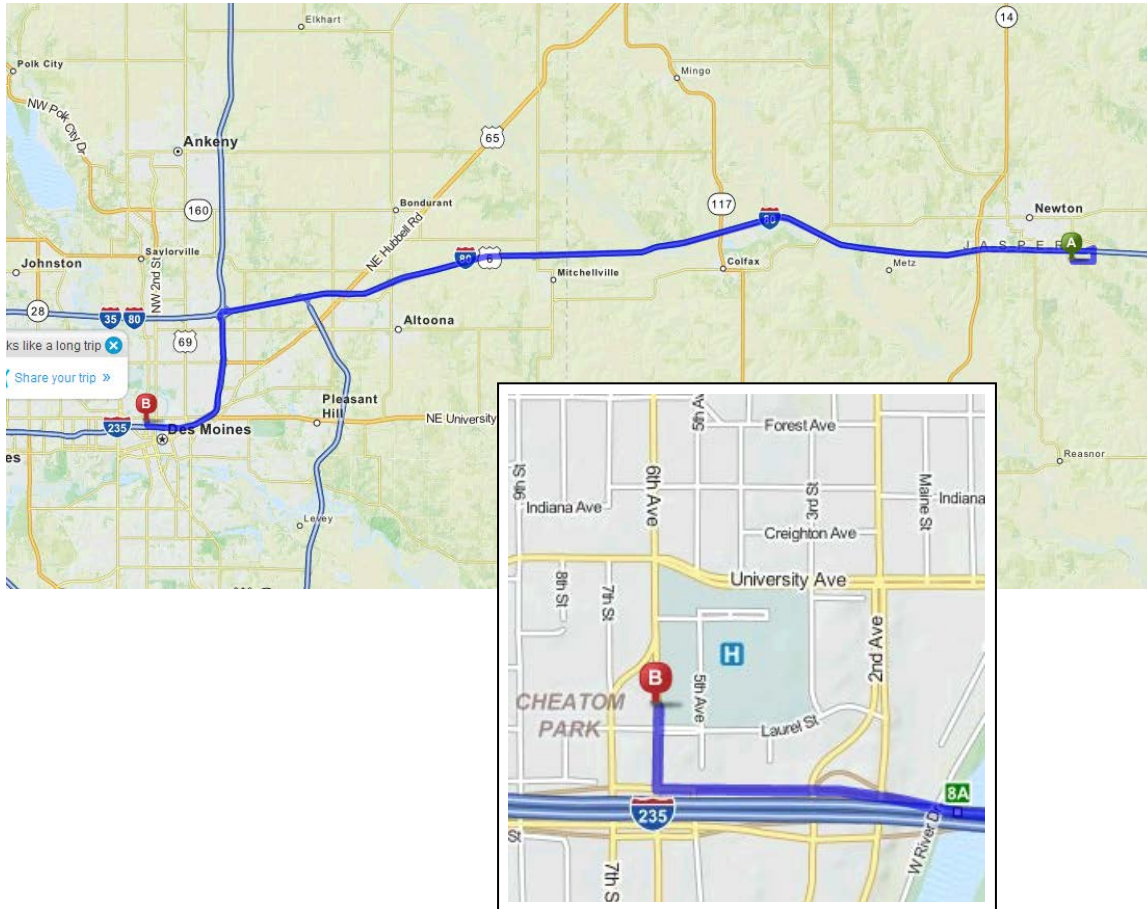
Directions from Iowa Speedway to Mercy Medical Center

1111 6th Ave, Des Moines, IA 50314

38 miles/ 39 minutes

General: 515-247-3121

Mercy One Air Ambulance: 515-643-2764



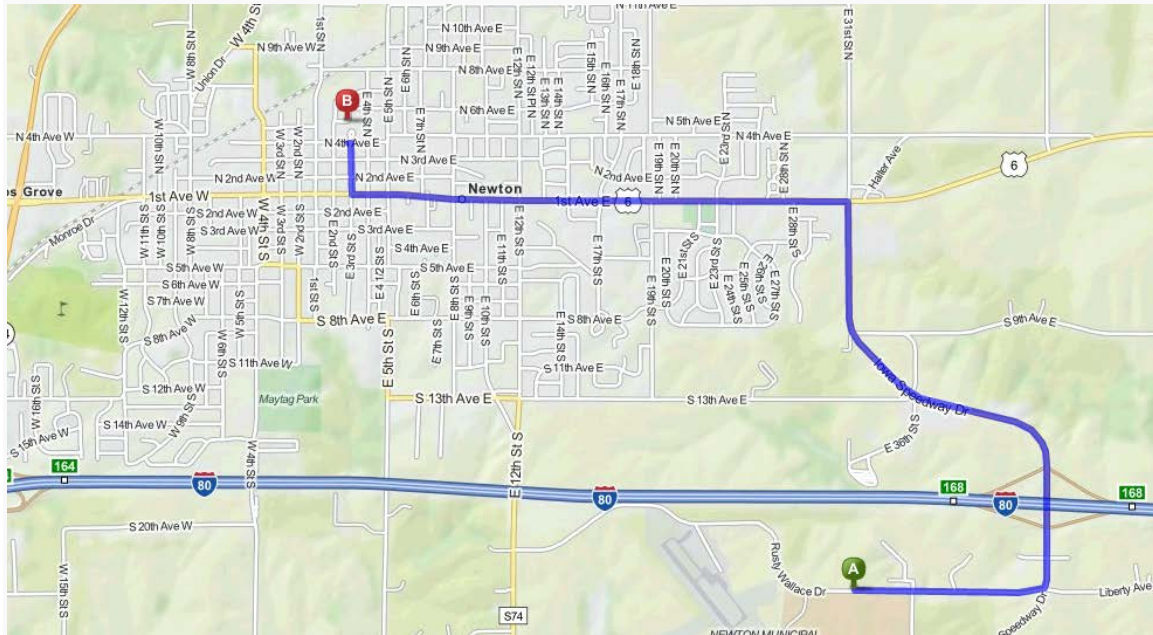
1. Exiting Iowa Speedway infield via tunnel, turn left at stop sign on tunnel road and then right at stop sign onto **Lincoln St.** to **Iowa Speedway Dr.**
2. Turn **left** onto **Iowa Speedway Dr.** 0.5 mi
3. Merge onto **I-80 W** via the ramp on the **left** toward **Des Moines** 30.3 mi
4. Merge onto **I-235 W** via **EXIT 137A** on the **left** toward **Des Moines** 5.8 mi
5. Take **EXIT 8A** toward **Downtown Des Moines/ Iowa Events Center** 0.08 mi
6. Keep **left** to take the **5th Ave** ramp toward **6th Ave/7th St.** 0.3 mi
7. Turn **right** onto **6th Ave** 0.1 mi
8. **1111 6th AVE** is on the **right.**

Directions from Iowa Speedway to Skiff Medical Center

204 N 4th Ave E, Newton, IA 50208

5 miles/ 11 minutes

General: 641-792-1273
ER: 641-791-4387



1. Exiting Iowa Speedway infield via tunnel, turn left at stop sign on tunnel road and then turn right at stop sign onto **Lincoln St. to Iowa Speedway Dr.**
2. Turn **left** onto **Iowa Speedway Dr.** 1.9 mi
3. Turn **left** onto **1st Ave E/ US-6** 1.9 mi
4. Turn **right** onto **E 3rd St N.** 0.2 mi
5. Take the **3rd left** onto **N 4th Ave E.** 0.01 mi
6. **204 N 4th Ave E** is on the **right**

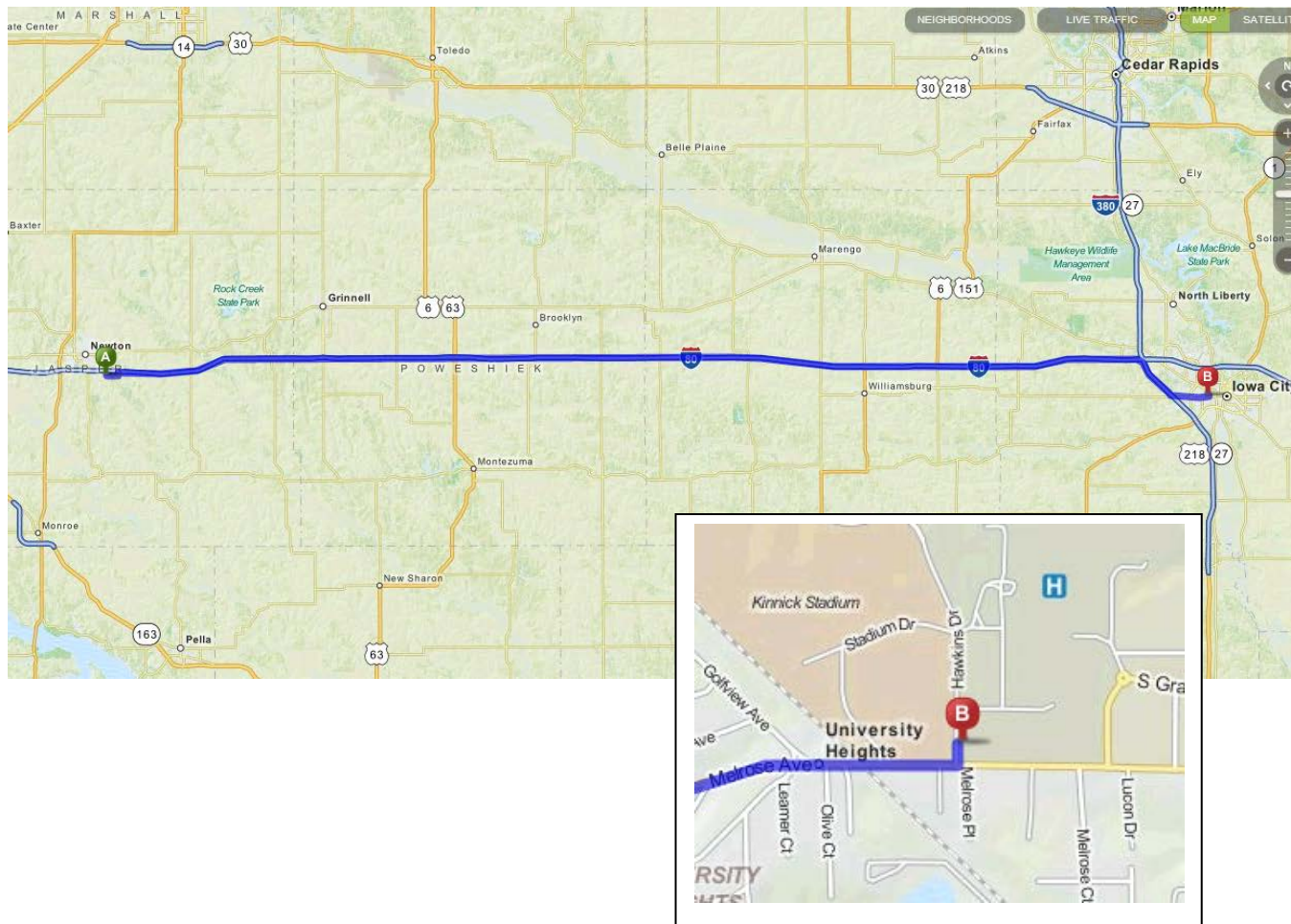
Directions from Iowa Speedway to University of Iowa Burn Treatment Center

200 Hawkins Dr. Iowa City, Iowa 52242

77 miles @ 1 hr 16 minutes travel

General: 319-384-8442

Burn Center: 319-384-5317



1. Exiting Iowa Speedway infield via tunnel, turn left at stop sign onto Tunnel Road and then right at stop sign onto **Lincoln St. to Iowa Speedway Dr.**
2. Turn **left** onto **Iowa Speedway Dr.** 0.2 mi
3. Merge onto **I-80 E** toward **Davenport.** 70.3 mi
4. Merge onto **US-218** via **exit 239A** toward **Mount Pleasant.** 3.3 mi
5. Take the **CR-F46/Melrose Ave. exit, EXIT 93,** toward **University Hts.** 0.3 mi
6. Turn **left** onto **Iww Rd. SW/Melrose Ave.,** continue to follow **Melrose Ave.** 2.6 mi
7. Turn **left** onto **Hawkins Dr.** 0.03 mi

Attachment A: Weather Threat Procedure

Weather Monitoring

Race Control and Race Chairman will monitor current weather conditions and advise Chief Steward. Any threat will be evaluated and a decision will be made as how to proceed.

- Monitor www.noaa.com
- If time allows:
 - contact National Weather Service for specific storm information at 515 270 4516 (private number), or
 - Public Access hot line 515 270 2614

If necessary activate severe weather warnings:

- Notify all race officials and safety personnel over the radio network(s).
 - Provide direction on whether to stay on station, or if they need to seek other shelter. (Race Chair staff will arrange any transportation for workers and set up shelter location as needed.)
 - Communicate updates as needed.
- Make PA announcement to notify all participants and guests.
 - Advise of weather conditions possibly approaching, including estimated time of arrival (if known).
 - Advise to secure any tents, canopies, etc. if applicable.
 - Advise if shelter needs to be sought & where (interior room inside a building). Remind all to stay calm.
 - Advise if grandstands need to be evacuated (if applicable). Remind all to stay calm.
 - Iowa Speedway – Please tune your radios to 98.9 FM for further updates and advisories (PA announcements broadcast over this station).
 - Iowa Speedway (if ticket stubs applicable) – Add “If you plan on leaving the Speedway grounds for any reason, please tune into KRTI at 106.7 FM for more information.”

Repeat every 5 minutes or as needed.

- Race Chair team physically notify any participants In areas not reached by PA announcements
 - Advisory info same as above.
 - Iowa Speedway – Trackside RV Camping Area, Driver Coach Lot

Race Chair team execute as follows:

Course Marshall and Emergency Services staff may be used to assist – Delegate assignments as needed; Direct all teams to report back to Race Chair and where/how.

- Arrange transportation for race officials as needed (i.e. transport from work stations to shelter).
- Be sure all areas of paddock, camping, tower/auxiliary buildings, etc. hearing PA announcements. Notify any areas PA announcements may not reach.
 - Trackside RV Camping; Driver Coach Lot; Garages; Credentials Bldg; Tower; Outside Perimeter Corner Stations (1 & 2); EV vehicles
- Check in with any teams assisting to be sure everyone has reached shelter as necessary.

Post storm:

- Race Chair, assisted by Emergency Services personnel as needed, check on injuries and/or damage; report to Chief Steward and Race Control as needed. Initiate any necessary medical response with Emergency Services team and/or call for additional outside help if needed.
- Chief Steward will direct Race Control when to make additional PA announcements (or via other means if necessary, i.e. no power). Announcements will be made to inform everyone if the threat has passed, if racing will be continuing, and whether spectators may return to the Iowa Speedway.
 - Race Chair team will arrange return transport of race officials back to station as needed.

ANNUAL REVIEW – DMVR/SCCA-IOWA SPEEDWAY EMERGENCY MEDICAL, FIRE & SAFETY PLAN

Date: <u>March 2013</u>	Reviewed/Approved by: <u>Bob Eddy, National Chief Steward</u>	<input checked="" type="checkbox"/> Initial plan
Date: <u>April 2014</u>	Reviewed/Approved by: <u>Bob Eddy, National Chief Steward</u>	<input checked="" type="checkbox"/> Reviewed / no changes <input type="checkbox"/> Reviewed / updated
Date: April 2015	Reviewed/Approved by: Bob Eddy, National Chief Steward	xx Reviewed / no changes <input type="checkbox"/> Reviewed / updated
Date: May 2017	Reviewed/Approved by: Bob Eddy, National Chief Steward	xx Reviewed/up dated